

PROGRAM SPECIALIST, ENVIRONMENTAL SERVICES

PART-TIME, TEMPORARY

\$40.00 PER HOUR

The Environmental Program Specialist is a member of the Environmental Services Division staff. This position is part of a team dedicated to ensuring the Operations Services Department's (OSD's) compliance with various environmental laws and regulations with a particular focus on air emissions and hazardous materials management. Under general direction from the Environmental Compliance Supervisor, the Environmental Program Specialist performs technical tasks in support of environmental compliance programs, environmental permit applications, hazardous materials management programs, environmental analyses and assessments, and other related work. Work is performed both directly and through management of outside contractors to provide the City with technical expertise in a variety of environmental applications.

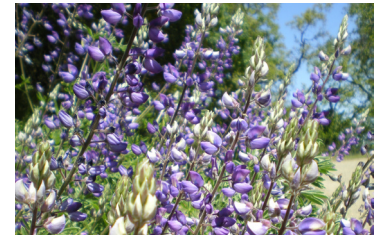
THE IDEAL CANDIDATE

- Knowledge of environmental science theory, methods, and practices.
- Knowledge of federal, state, and local environmental regulations, laws, and procedures regarding hazardous materials/waste management, and air emissions.
- Knowledge of applications of environmental principles to evaluation and practical impact mitigation.
- Ability to critically assess situations, solve problems, work effectively under stress, within deadlines, and in emergency situations.
- Ability to assemble and analyze data, prepare comprehensive and accurate reports, and formulate policy and service recommendations.
- Ability to conduct facility audits and field investigations.
- Ability to learn and apply ongoing changes in relevant environmental laws, regulations, and technologies.
- Provide outstanding customer service.
- A bachelor's degree in physical science, engineering, environmental science, engineering science, or a related field, and three years of work experience in a position and field with direct relevance to duties described herein.
- Public sector experience is highly desirable.
- A California UST System Operator" certification is desired.

TYPICAL DUTIES

- Prepares hazardous materials business plans and spill prevention control and countermeasure plans.
- Identifies and facilitates the implementation of good housekeeping measures at hazmat storage and management locations; makes recommendations for the elimination or control of hazardous conditions.
- Performs regular inspections of OSD's work areas, hazardous waste accumulation areas, and fuel tank systems; oversees the implementation of corrective actions as appropriate.
- Tracks and manages off-hauling and disposal of hazardous and universal wastes.
- Manages the work of contractors.
- Makes recommendations to management regarding regulatory compliance and equipment retention and acquisition of air emissions sources.
- Acquires and maintains regulatory permits.
- Tracks and oversees the implementation by contractors of required routine inspections, tests, certifications, and repairs of fuel tank systems and air emissions sources.
- Provides routine training on topics including hazardous materials business plans, hazardous waste management, spill prevention, control and countermeasure, UST operations, and air emissions.
- Provides recommendations and contractor oversight for facility hazmat surveys and abatement work.

This is a part-time, temporary position with a maximum of 1500 hours per year. It does not offer benefits, but does contribute to Apple and Medicare. Applications will be reviewed as they are received. The most qualified applicants will be invited for an interview. Applicants selected for the positions will be required to undergo and successfully pass fingerprint checks and Covid test by the City prior to starting employment.



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If you are interested in these positions, please complete the 'Program Specialist - Environmental Services' Application available at www.pleasantonjobs.org.

If you have questions about this position, you may contact the Environmental Services Manager at rdicandia@cityofpleasantonca.gov.