



STANISLAUS COUNTY
invites applications for the position of:
**SENIOR HAZARDOUS
MATERIALS SPECIALIST**

An Equal Opportunity Employer

SALARY:

<u>Hourly</u>	<u>Biweekly</u>	<u>Monthly</u>	<u>Annually</u>
\$32.81 - \$39.88	\$2,624.80 - \$3,190.40	\$5,687.07 - \$6,912.53	\$68,244.80 - \$82,950.40

OPENING DATE:

09/25/20

CLOSING DATE:

10/09/20 05:00 PM

ABOUT THE OPPORTUNITY:

THE IDEAL CANDIDATE

The Department of Environmental Resources (Hazardous Materials Division) is looking for a candidate that exhibits the following characteristics: integrity, honesty and respectfulness, while working collaboratively with internal and external customers; the ability to utilize professional judgment to make sound decisions; the inclination to learn and be open to change.

To learn more about the Department of Environmental Resources, [click here](#).

THE POSITION

The Senior Hazardous Materials Specialist is the lead supervisor classification in the series and is assigned responsibility for a major specialty area within the division. This individual must possess specialized knowledge to perform the most difficult and technical inspections, investigations, enforcement and remediation of hazardous waste and materials laws and regulations. Performs other related duties as assigned.

Unless otherwise provided, this position is part of the Classified Service of the County and is assigned to the Mid-Management/Supervisory bargaining unit for labor relations purposes.

Individuals who are in a full-time classification position are required to serve a twelve-month probationary period, which may be extended an additional six months, for a total of eighteen months. Incumbents may also be subject to overtime, standby, callback, weekend, holiday and shift assignments as identified in their MOU (Memorandum of Understanding).

The Job Task Analysis provides information detailing the physical and functional demands of the classification. For the complete job task analysis, visit the Risk Management website at <http://www.stancounty.com/riskmgmt/> under the "Disability" tab.

TYPICAL TASKS:

- Train, advise, evaluate and coordinate the work of program staff in conjunction with the Program Manager;
- Plan, organize and develop policies and procedures relevant to the assigned area of specialization;

- Review and approve the action to be taken, and, as necessary, assume responsibility for the more complex cases;
- Investigate, inspect and permit hazardous waste facilities and underground storage tanks;
- Respond to hazardous or toxic chemical spills and advise on clean-up;
- Oversee and conduct environmental surveys, field investigations, monitoring programs, data collection, chemical testing and sampling;
- Prepare environmental recommendation and technical reports;
- Study the effects of hazardous solids, liquids, and air contaminant waste management proposals on human health and the environment;
- Conduct community presentation, classes, and lectures on environmental matters related to hazardous materials;
- Review engineer's calculations and architect plans as they relate to hazardous materials facilities and underground storage tanks;
- Prepare written reports, correspondence, and legal complaints and appear in court as necessary;
- Participate in and review the feasibility studies and remedial action plans to either remove the hazardous material or to render it non-hazardous to future populations; and
- Enforce and interpret hazardous materials and related laws and regulations.

MINIMUM QUALIFICATIONS (SKILLS, ABILITY, KNOWLEDGE, EDUCATION/EXPERIENCE):

SKILLS/ABILITIES

- Interpret laws, rules and regulations and explain their application to others;
- Train, coordinate, plan and supervise the work of staff;
- Review, modify, evaluate and approve complex groundwater monitoring systems;
- Develop policy proposals and procedures;
- Lead others and develop cooperative working relationships in accomplishing department goals;
- Perform complex research and analytical work;
- Develop safety programs and procedures to ensure staff safety during field investigations;
- Advise and handle difficult soil and groundwater investigations and enforcement actions;
- Standby for emergency response in a timely and effective manner;
- Understand and implement risk assessment and risk management techniques; and
- Wear personal protective clothing and equipment and pass medical monitoring exam.

KNOWLEDGE

- Basic principles and practices of personnel management including training, staff development and performance evaluation;
- Federal and State legislative processes as they relate to the formation of legislation and local government interaction in the process;
- Specific principles and practices of public and environmental health;
- Complex environmental sampling techniques and standards;
- Radiation hazards and management of radiological wastes;
- Quality assurance and quality control techniques as they relate to hazardous material investigations;
- Hazardous waste stream characteristics, including current and future hazardous materials management options;
- Hazardous material use and disposal in industry and industrial hygiene principles and practices as they relate to the protection of employees; and
- Computers and software applications to hazardous material management.

We recognize your time is valuable, please only apply if you meet the following

required qualifications.**EDUCATION/EXPERIENCE**

- Bachelor of Arts or Bachelor of Science degree with major work in Biology, Chemistry, Environmental Health, Physical Science, Environmental Resources Management, Industrial Hygiene, Toxicology, Geology or other closely related field; **AND**
- Minimum of three (3) years of experience performing general environmental health inspections, enforcement, or other duties comparable to a Hazardous Materials Specialist II; **OR**
- Three (3) years of responsible experience in environmental resource management, one (1) year of which must have included supervision, training, staff development, and other related administrative experience.

Proof of Education or other required attachments must be scanned and attached to the online application or faxed to (209) 525-6773 or call 209-525-6770 to make other arrangements by 5:00 pm on of the final filing date.

DESIRABLE QUALIFICATIONS

In addition to the minimum qualifications, applicant screening will focus on the following desirable qualifications. Please list any of these qualifications you may have within the "Duties" section of the online application.

- Three (3) years of experience in Hazardous Waste operation, including packaging, labeling, profiling, storing, transporting and manifesting, and 40 Hours HAZWOPER certification; **OR**
- Three (3) years of experience in preparing bids for new contracts, and able to profile outgoing waste streams with outside vendors to find the most efficient and cost-effective option for all hazardous waste; **OR**
- Three (3) years of experience in the Certified Unified Program Agency (CUPA) performing inspections, and enforcement or remediation, or other tasks equivalent to Hazardous Materials Specialist II; **OR**
- Applicant possesses a Class B License.

APPLICATION AND SELECTION PROCEDURES:**APPLICATION PROCEDURES/FINAL FILING DATE**

Applications cannot be submitted later than 5:00 p.m. on the final filing date. Make your online application as complete as possible so a full and realistic appraisal may be made of your qualifications.

Resumes will not be accepted in lieu of a completed application.

Attaching your resume and cover letter are an optional feature for those who wish to do so in addition to completing the required application. Information on your resume and cover letter will not substitute for the education, work experience and required fields on the County application. The online County application is the primary tool used to evaluate your job qualifications.

EXAMINATION PROCESS

Most County recruitments consists of the steps detailed below and are governed by Merit Principles. The examination process ensures that all applicants are given the same opportunity to gain employment within Stanislaus County.

- **Application Review and Screening.** Applications are carefully screened based on information provided. Those who submit incomplete applications that lack relevant qualifications or do not submit all required documents will not be invited to move on.

- **Written Examination.** Applicants will be invited to participate in a written exam that tests knowledge for the position.
- **Oral Examination.** Applicants are invited to a panel interview in which they will be evaluated by County subject matter experts.
- **Eligible Lists.** Candidates who pass the examination will be placed on an eligible list for that classification. Eligible lists are effective for six months, but may be extended up to eighteen months.

TENTATIVE RECRUITMENT SCHEDULE

Application Deadline: **October 9, 2020**

Oral Examination: **Week of October 19, 2020**

Note: The eligible list generated from this recruitment may be used to fill future extra-help, part-time and full-time vacancies throughout Stanislaus County.

GENERAL INFORMATION

Final appointment will be conditional upon successfully passing a County paid pre-employment drug screening (if applicable for position) and a job-related background investigation.

Some positions may require possession or the ability to obtain, and maintenance of a valid California Driver's license or the ability to utilize an alternative method of transportation when needed to carry out job related essential functions.



Stanislaus County supports the good health of its workforce. More information is available at <http://myclubwellness.org>

Cell phones are typically incompatible with the online application format or browser. We recommend using a desktop or laptop computer. If you are still having technical difficulties, please call NEOGOV at 1-855-524-5627.

APPLICANTS MAY APPLY ONLINE AT:

<http://www.stancounty.com>

Stanislaus County/Human Resources

1010 10th Street, Ste 1400

Modesto, CA 95354

209-525-6341

jobhelp@stancounty.com

Job #2814-20

SENIOR HAZARDOUS MATERIALS SPECIALIST

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